

SHELTER INFRA PROJECTS LIMITED

(formerly CCAP Limited)



REGD. AND HEAD OFFICE

ETERNITY, DN - 1, SECTOR -V, SALT LAKE CITY, KOLKATA - 700 091

PH.: 2357 - 6255 / 4003 2290

E-MAIL : info@ccapltd.in, WEBSITE : www.ccapltd.in, CIN - L45203WB1972PLC028349

Date: 23.08.2019

To,
The Secretary,
Bombay Stock Exchange Limited
PhirozeJeejeebhoy Tower
Dalal Street,
Mumbai-400001

To,
The Secretary
The Calcutta Stock Exchange Limited
7, Lyons Range,
Kolkata- 700 001

Scrip Code: BSE: 526839

Scrip Code: CSE: 13077

Dear Sir,

Please find enclosed Notice of **47TH Annual General Meeting** of the Company as sent to the shareholders of the company and which is self-explanatory.

This is for your information and record.

Thanking You,
Yours faithfully,

For SHELTER INFRA PROJECTS LIMITED

Company Secretary cum Compliance Officer

(Aparupa Das)

Encl: as above

ANNUAL REPORT 2018-19

NOTICE IS HEREBY GIVEN THAT THE 47TH ANNUAL GENERAL MEETING OF MEMBERS OF SHELTER INFRA PROJECTS LIMITED WILL BE HELD ON MONDAY, 23RD SEPTEMBER, 2019 AT 12.30 P.M AT SHYAMALINA, P.S RAJARHAT, P.O RAJARHAT BISHNUPUR, BATTALA, (24 PARGANAS NORTH), KOLKATA-700135, TO TRANSACT FOLLOWING BUSINESS;

ORDINARY BUSINESS:

1. To receive, consider and adopt the Audited Financial Statements of the Company for the Financial Year ended March 31, 2019 together with the Reports of the Directors and Auditors thereon.
2. To appoint a Director in place of Mr. Sankalan Datta (DIN: 02478232), who retires by rotation and being eligible, offers himself for reappointment.

BY ORDER OF THE BOARD OF DIRECTOR

**Sd/-
KAMAL KISHORE CHOWDHURY
WHOLE TIME DIRECTOR
(DIN - 06742937)**

DATE: 13.08.2019

PLACE: KOLKATA

NOTES:-

- (a) **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.** Proxies, in order to be effective, must be received at the Company's Registered Office not less than 48 hours before the meeting. Members are requested to note that a person can act as a proxy on behalf of members not exceeding 50 and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. In case a proxy is proposed to be appointed by a member holding more than 10% of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any other person or shareholder.
- (b) All documents referred to in the accompanying Notice are available for inspection at the Registered Office of the Company during office hours on all days except Saturday, Sunday and public holidays, up to the date of this 47th AGM.
- (c) Corporate Members intending to send their authorized representatives to attend the Meeting are requested to send to the Company, a certified copy of the Board Resolution authorizing the representative to attend and vote on their behalf at the Meeting.
- (d) The Register of Members and Share Transfer Books of the Company will be closed from **Tuesday, 17th September, 2019 to Monday, 23rd September, 2019 (both days inclusive).**
- (e) Members/proxies/authorized representatives are requested to bring their duly filled attendance slips to attend the Meeting.
- (f) Complete particulars of the venue of the Meeting including route map and prominent land mark for easy location is enclosed for the convenience of the Members. The same has also been hosted at the website of the Company at www.ccapltd.in.
- (g) Members desiring any information as regards the Accounts are requested to write to the Company at 10 days before AGM so as to enable the Management to keep the information ready at the Meeting.

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- (h) As per the provisions of the Companies Act, 2013 facility for making nominations is available to the Members in respect of the shares held by them. Nomination forms can be obtained from the Company's Registrars and Share Transfer Agents, MCS Share Transfer Agent Limited by Members holding shares in physical form. Members holding shares in electronic form may obtain nomination forms from their respective Depository Participant. The contact details of the Company's Registrars and Share Transfer Agents, MCS Share Transfer Agent Limited are given in this Annual report. To support the Green Initiatives, the Members who have not registered their email addresses are requested to register their email addresses with MCS Share Transfer Agent Limited / Depositories based on the mode in which the Shares were held.
- (i) In accordance with the Companies Act, 2013 read with the applicable Rules the Notice of the AGM along with the Annual Report 2018-19 is being sent by electronic mode to those Members whose e-mail addresses are registered with the Company/Depositories, unless any Member has requested for a physical copy of the same. For Members who have not registered their e-mail addresses, physical copies are being sent by the permitted mode.
- (j) Members, who wish to obtain information on the Company or view the Financial Statements, may visit the Company's corporate website or send their queries at least 10 days before the AGM to the Whole Time Director or Company Secretary at the Registered Office of the Company.
- (k) **Voting through electronic means.**

I. In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at the 47th Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by National Securities Depository Limited (NSDL).

II. The facility for voting through ballot paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper.

III. The members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.

IV. The remote e-voting period commences on **20th September, 2019 (9:00 am) and ends on 22nd September, 2019 (5:00 pm)**. During this period members' of the Company, holding shares either in physical form or in dematerialized form, as on the **cut-off date of 16th September, 2019**, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently.

V. The process and manner for remote e-voting are as under:

A. In case a Member receives an email from NSDL [for members whose email IDs are registered with the Company/Depository Participants(s)] :

(i) Open email and open PDF file viz; "SIPL remote e-voting.pdf" with your Client ID or Folio No. as password. The said PDF file contains your user ID and password/PIN for remote e-voting. Please note that the password is an initial password.

(ii) Launch internet browser by typing the following URL: <https://www.evoting.nsdl.com/>

(iii) Click on Shareholder - Login

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- (iv) Put user ID and password as initial password/PIN noted in step (i) above. Click Login.
- (v) Password change menu appears. Change the password/PIN with new password of your choice with minimum 8 digits/characters or combination thereof. Note new password. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (vi) Homepage of remote e-voting opens. Click on remote e-voting: Active Voting Cycles.
- (vii) Select "EVEN" of "Shelter Infra Projects Limited".
- (viii) Now you are ready for remote e-voting as Cast Vote page opens.
- (ix) Cast your vote by selecting appropriate option and click on "Submit" and also "Confirm" when prompted.
- (x) Upon confirmation, the message "Vote cast successfully" will be displayed.
- (xi) Once you have voted on the resolution, you will not be allowed to modify your vote.
- (xii) Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail to aklabhcs@gmail.com with a copy marked to evoting@nsdl.co.in

B. In case a Member receives physical copy of the Notice of AGM [for members whose email IDs are not registered with the Company/Depository Participants(s) or requesting physical copy]:

- (i) Initial password is provided as below/at the bottom of the Attendance Slip for the AGM:

EVEN (Remote e-voting Event Number) USER ID PASSWORD/PIN

- (ii) Please follow all steps from Sl. No. (ii) to Sl. No. (xii) above, to cast vote.

VI. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Members and remote e-voting user manual for Members available at the downloads section of www.evoting.nsdl.com or call on toll free no.: 1800-222-990.

VII. If you are already registered with NSDL for remote e-voting then you can use your existing user ID and password/PIN for casting your vote.

VIII. You can also update your mobile number and e-mail id in the user profile details of the folio which may be used for sending future communication(s).

IX. The voting rights of members shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date of **16th September, 2019**.

X. Any person, who acquires shares of the Company and become member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e. **16th September, 2019**, may obtain the login ID and password by sending a request at evoting@nsdl.co.in or MCS Share Transfer Agent Limited.

However, if you are already registered with NSDL for remote e-voting then you can use your existing user ID and password for casting your vote. If you forgot your password, you can reset your password by using "Forgot User Details/Password" option available on www.evoting.nsdl.com or contact NSDL at the following toll free no.: 1800-222-990.

XI. A member may participate in the AGM even after exercising his right to vote through remote e-voting but shall not be allowed to vote again at the AGM.

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XII. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM through ballot paper.

XIII. **Mr. Atul Kumar Labh, Company Secretary (FCS. : 4848 / CP : 3238) of M/s. A.K. LABH & CO** , has been appointed for as the Scrutinizer for providing facility to the members of the Company to scrutinize the voting and remote e-voting process in a fair and transparent manner.

XIV. The Chairman shall, at the AGM, at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of scrutinizer, by use of "remote e-voting" or "Ballot Paper" or "Poling Paper" for all those members who are present at the AGM but have not cast their votes by availing the remote e-voting facility.

XV. The Scrutinizer shall after the conclusion of voting at the general meeting, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and shall make, not later than three days of the conclusion of the AGM , a consolidated scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.

XVI. The Results declared along with the report of the Scrutinizer shall be placed on the website of the Company www.ccapltd.in and on the website of NSDL immediately after the declaration of result by the Chairman or a person authorized by him in writing. The results shall also be immediately forwarded to the BSE Limited, Mumbai.

BY ORDER OF THE BOARD OF DIRECTOR

**Sd/-
KAMAL KISHORE CHOWDHURY
WHOLE TIME DIRECTOR
(DIN - 06742937)**

DATE: 13.08.2019

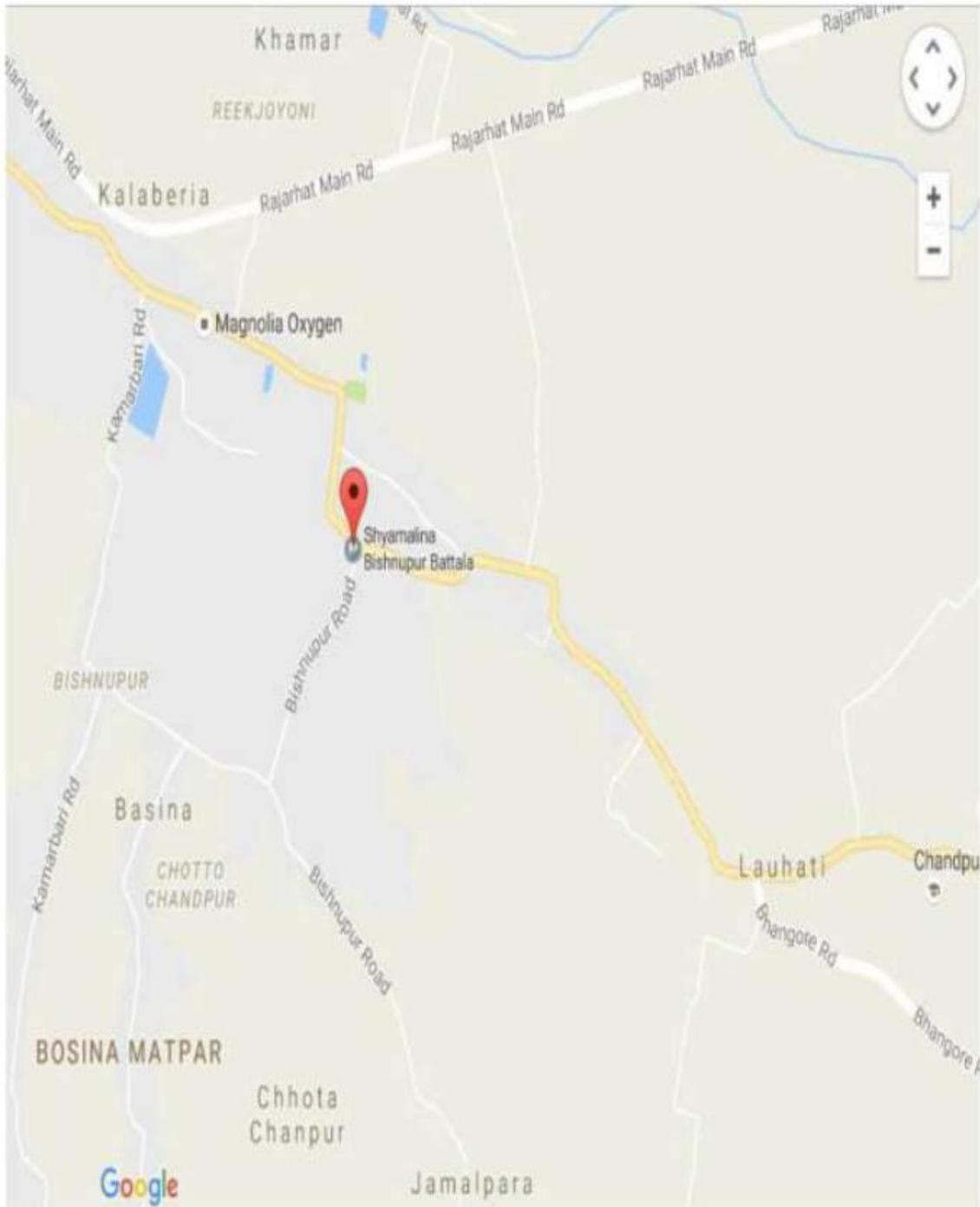
PLACE: KOLKATA

ANNEXURE

Information provided in respect of an individual proposed to be re-appointed as Director at the forth coming Annual General Meeting
[Pursuant to the provisions of Companies Act, 2013 and Secretarial Standard on General Meeting]

Name of the Director	MR. SANKALAN DATTA
DIN	02478232
Date of Birth	11/03/1984
Date of Appointment	10/02/2014
No. of Shares Held	NIL
No. of warrants Held	NIL
Qualification	
Experience in special functional Area	Experienced in the field of Marketing area and office administration
Relationship with the Company	Non-Executive Director
Remuneration last drawn	NA
Travelling Allowance:	NIL
Directorship held in other Companies (As on 31.03.2019)	<ol style="list-style-type: none"> 1. Gangika Developers Private Limited 2. Tantus Developers Private Limited 3. Antrix Realtors Private Limited 4. Rajnandita Marketing Private Limited 5. Bhumi Realty And Developers Private Limited 6. Todays Value Added Jute Products Private Limited 7. Todays Dev-Con Private Limited 8. Todays Iron Industries Private Limited 9. Abas Nibas Private Limited 10. Mjm Nirman Private Limited 11. Coraline Restaurant & Hotels Private Limited 12. Shivarpan Engineering Private Limited 13. Todays Infra-Con Private Limited 14. Megha Housing Developer Pvt Ltd 15. Bharat Shelter Development Limited 16. Sri Hari Properties Pvt Ltd 17. Akankha Property Developers Llp 18. Sandhija Infra Development Llp 19. Kevalin Infra Developers Llp

ROUTE MAP TO THE AGM VENUE



SHYMALINA, P.S. RAJARHAT, P.O RAJARHAT BISHNUPUR, BATTALA (24 PARGANAS NORTH), KOLKATA – 700 0135

ATTENDANCE SLIP

Registered Folio/DP ID & Client ID No.	
Name and address of the shareholder(s)	

I/We.....R/o..... hereby record my/our presence at the 47th Annual General Meeting of the Company on Monday,23rd September,2019 at 12:30 P.M. at Shyamalina ,P.S Rajarhat, P.O Rajarhat Bishnupur,Battala,(24 Parganas North),Kolkata – 700 135,

 Member's Folio/DP ID/Client ID No. Member's/Proxy's name in Block Letters Member's/Proxy's Signature

ELECTRONIC VOTING PARTICULARS

(EVEN) Electronic Voting particulars	User ID	Password
111515		

Note: Please complete the Folio / DP ID-Client ID No. and name, sign this Attendance Slip and hand it over at the Attendance Verification Counter at the ENTRANCE OF THE MEETING HALL.

**PROXY FORM
Form No. MGT-11**

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN: **L45203WB1972PLC028349**

Name of the Company: **SHELTER INFRA PROJECTS LIMITED**

Registered Office: **ETERNITY BUILDING DN-1, SECTOR - V, SALT LAKE, KOLKATA - 700091**

Name of the Member(s):	
Registered Address:	
E-mail ID:	
Folio No./Client ID:	
DP ID:	

I/We, being the member(s), holding.....shares of the above named company, hereby appoint:	
(1) Name.....	Address.....
E-mail ID.....	Signature.....or failing him/her,
(2) Name.....	Address.....
E-mail ID.....	Signature.....or failing him/her,
(3) Name.....	Address.....
E-mail ID.....	Signature.....

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 47TH Annual General Meeting of the Company to be held on Monday ,23rd September,2019 at 12:30 P.M at Shyamalina ,P.S Rajarhat, P.O Rajarhat Bishnupur,Battala,(24 Parganas North),Kolkata – 700 135 and at any adjournment thereof in respect of such resolutions as are indicated below:

SI No.	Resolution	For	Against
Ordinary Business			
1	Adoption of Audited Financial Statements of the Company for the Financial Year ended 31 st March, 2019 together with the reports of Directors' and Auditors' thereon.		
2	Re-appointment of a Director in place of Mr. Sankalan Datta (DIN: 02478232), who retires by rotation and being eligible, offers himself for reappointment.		

Signed this.....day of..... 2019

Signature of Shareholder(s).....

Signature of Proxy holder(s).....

Affix Revenue Stamp

Note:

1. This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company not less than 48 hours before the commencement of the Meeting.
2. For the RESOLUTIONS and Notes please refer to the Notice of the Annual General Meeting.